

Solway Community School

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SOLWAY COMMUNITY
SCHOOL

5th March 2019

Dear Parent/Carer

We are writing to ask for your support in raising our expectations of students arriving late to school.

The school day starts at 8:40am and we expect all students to be in school at or before this time. Many important notices are shared as part of registration and it is a vital time for both Form Tutors and Heads of House to meet with our students. We have a timetable of activities during registration including class reading, house activities, checking school planners and sharing attendance and academic information. It is often the time we hold assemblies and external providers share information on possible next steps after Solway. When a student is late they miss either some or all of this.

We have shared the importance of punctuality with the students and the vast majority arrive on time or early which is excellent. Currently, we monitor lateness and, while sometimes mistakes happen and students have a genuine reason for arriving a few minutes late, for others being late can become a habit, and we need to address this. It is of course good training for life after school, where an employee arriving late for work on a regular basis would not be accepted by a workplace. Therefore, as we feel the start of the day is such an important time, to emphasise this, and to encourage all students to be on time every day, any student being late twice during a single week will incur an after school 30 minute detention to run alongside the current homework detentions. The school office monitor punctuality, and will inform you via email or telephone if we don't hold an email address for you, if your child has been late twice and therefore is issued with a detention.

We hope this will act as a deterrent for students, and appreciate your support in helping your child to be on time for school every day. We are determined to continue our efforts to raise expectations and standards for all students at Solway. Please do not hesitate to contact me at school should you have any questions or concerns.

Yours sincerely

Judith Schafer
Headteacher