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Exam Centre No.: 42231

SOLWAY COMMUNITY SCHOOL

PLANNER 2017 - 2018

This planner belongs to

NAME

FORM

FORM TUTOR

HOUSE

Dalton	Franklin	Newton	Sharman

HEAD OF HOUSE

HEAD TEACHER Ms J Schafer

MY EMAIL ADDRESS:

.....@pupil.solway.cumbria.sch.uk



School Values

These values are shared by the staff, governors and students in the school and underpin the education we offer at Solway Community School.

We have the moral purpose and courage to do the right thing for our students, to allow and inspire everyone to be what they are meant to be; to reach their potential; to be happy, safe and hardworking.

We work together as a community to make learning exciting and inspirational.

We have high expectations of everyone - students, staff and governors.

We are creating an environment which is free from cynicism and does not put limits on what our children can achieve.

Our values:

- Courage and compassion
- Respect and tolerance
- Inclusion and equality
- Optimism and perseverance
- Courtesy and respect

These values inform our work. We share these values constantly through our day-to-day ethos and actions, through our assemblies, through our curriculum and through excellent teaching which provides rich opportunities for learning. We show our responsibility for others through our compassion, courage and determination to change things for the better.

Code of Conduct

Treat each other with respect

- so we can all feel safe
- so there is no bullying
- so we can learn and let others learn
- so we don't upset others

Treat other people's space and the environment with care

- so we can all feel safe
- so you do not injure others or yourself
- so we can create a calm and pleasant place to learn

Listen to the person who is meant to be talking

- so you can hear what they have to say
- so you will understand what you have to do
- so we all have a chance to contribute

Follow instructions

- so you know what to do
- so you stay safe
- so you achieve your potential

School Rules

Students are expected to behave courteously at all times following the rules which include:

At all times

- follow staff instructions promptly
- wear correct uniform
- remove jackets or outside clothing inside the building
- show corridor courtesy; walk quietly, keep to the left, be considerate when using doors
- avoid going to your locker in between lessons
- line up outside classrooms in an orderly way
- eat only in the dining room
- put all litter in the bins provided
- do not chew gum/have sweets/fizzy drinks in school
- do not use offensive language
- stay on site unless going home to lunch or you have been given a signed permission slip by a member of staff
- go outside at break times when the weather is reasonable

In lessons

- sit in your designated seat
- have all your equipment (planner, books, pens, pencil, ruler, eraser, reading book etc)
- put your bag away safely
- be ready to start work promptly
- mobiles must be silenced during lessons.
- listen when someone else is speaking
- stay in your seat unless given permission to move
- leave the lesson when instructed and in an orderly manner



Smoking – Solway Community School is smoke free in line with all the national regulations. Students in possession of cigarettes or smoking paraphernalia will be punished and be offered help and support.

Don't Forget Equipment

Necessary:

- Planner
- Black pen
- Green pen
- Pencil
- Ruler
- Eraser
- Sharpener
- Calculator
- Glue stick
- Earphones
- Reading book

Desirable/Useful

- Colouring pencils

Preparation Points for Students

- Be on time
- Bring all your equipment
- Be correctly dressed

-so valuable learning and teaching time is not lost
-so you can learn and let others learn.



Why not get a locker?

£10 for 5 years – £5 refundable on return of key

Valuables

You are advised not to bring expensive items or large amounts of money to school. If you need to, you should take them to the Reception where they will be stored safely until you need them. The school will not accept responsibility for any damage or loss to expensive goods. You are permitted to have a mobile phone in school but it is to be switched off during lessons. You should make sure that you comply with the acceptable use policy.

Communication with home

Communication between students and staff and parents is a two-way process. It is important that you should keep your Tutor informed of any change in your circumstances (change of address, contact telephone number, etc). You should also inform them of any achievements which would be relevant for them to use for your Record of Achievement (ROA) or for a reference.

We use:

Solway School's Facebook Page
Careers Interviews
School Website

Assemblies and Form briefings
Notice Boards
School Council Meetings

In particular, we use Facebook to communicate with your parents and you, and letters are regularly sent home with you to give to your parents. All letters are also available on our school website. You should pay particular attention to the activities of the School Council; it is one way by which you can make your views and feelings known. You should know who your form and house representatives are.

Uniform is Important to School

We appreciate the full support of parents in maintaining high standards of school uniform. We do stress that outdoor clothes should not be worn in lessons and that sportswear, especially sporting footwear, should be used only for games/sports lessons.

School Uniform List - Uniform is available from school by using an order form.

Girls

- School sweatshirt with badge, available from the school
- White cotton school shirt with collar and sleeves, or white polo shirt, available from school
- Black skirt or black trousers
- School tie available from the school office
- Either black tights or socks, but not both
- Black school shoes.

Boys

- School sweatshirt with badge, available from the school
- White cotton school shirt with collar and sleeves, or white polo shirt, available from school
- Dark grey or black trousers
- School tie available from the school office
- Black school shoes

As all students are required to study technology, a suitable apron is essential.

Make Up and Jewellery

- Only one small stud can be worn in the lobe of each ear; no other facial jewellery is permitted.
No other jewellery except a watch, is allowed
- Acrylic nails are not permitted, and nail varnish is not permitted in the Food Technology classroom
- Makeup must be discreet

PE Kit

Girls

- School polo shirt
- School hockey socks
- Navy blue skort/Black sports leggings
- School outdoor sports top
- Football/Hockey boots
- Shin guards for safety

Boys

- School polo shirt
- Navy sports shorts
- Reversible blue football jersey
- School football socks
- Football boots, trainers and shin guards

White soled trainers are required for use in the Sports Hall

Presentation of Work in Books

Each piece of work should have an underlined title and a date. Use the whole page to complete work unless told to do otherwise. We do not want to see any graffiti on your books or folders. Use the Green Pen policy.

Homework timetable

Write in here which subject/teacher you should get homework from each day:

Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Sanctions for not doing homework: If you don't hand in your homework, it is incomplete or of poor quality, you will receive a after school detention at homework club on a Tuesday or Thursday after school.

Progress and Motivation

We use a simple way to let you know how you are doing – we give you scores for Progress and Motivation regularly.

The Motivation scores are your attitude for learning – and are based on the grid on the next page. These scores include your behaviour, response to feedback, ability to study and learn independently and your attitude to learning.

We also link Motivation scores to attendance. There is a direct link between high attendance and better motivation!

Attitude to Learning

	EXCELLENT	GOOD	INSUFFICIENT	POOR
ATTITUDE TO LEARNING	<ul style="list-style-type: none"> Excellent focus Rarely off task Seeks challenge Preserves Ask questions to extend thinking Approaches learning with active interest 	<ul style="list-style-type: none"> Good focus Responds positively to challenging activities Completes all work set to good standard Answers questions Connects ideas 	<ul style="list-style-type: none"> Poor focus Avoids challenging tasks Gives up easily Passive in the classroom Does as little possible 	<ul style="list-style-type: none"> Shows little focus Disrupts the classroom Work often incomplete or inadequate
RESPONSE TO FEEDBACK	<ul style="list-style-type: none"> Invites feedback Responds positively to praise and critique Learns from setbacks and mistakes Reviews own progress, acting on the outcomes 	<ul style="list-style-type: none"> Shows a desire to improve Takes action based on feedback Shows progress over time 	<ul style="list-style-type: none"> Sometimes attempts to act on feedback Needs close direction to rectify errors or learn from mistakes 	<ul style="list-style-type: none"> Does not attempt to act on feedback Responds negatively to praise or critique
INDEPENDENT STUDY	<ul style="list-style-type: none"> Seeks learning readily Seeks own solutions to problems Ask questions Organises time effectively Meets all deadlines 	<ul style="list-style-type: none"> Shows good application Can find solutions to problems Seeks help when needed Organises time well Meets deadlines 	<ul style="list-style-type: none"> Requires close supervision to attempt tasks Gives up easily Misses some deadlines 	<ul style="list-style-type: none"> Normally requires pressure to attempt learning tasks Does not engage unless closely monitored May refuse support Misses most deadlines
BEHAVIOUR	<ul style="list-style-type: none"> Seeks solutions to difficulties Sets an example Takes responsibility Acts as an advocate for views and beliefs that may differ from their own 	<ul style="list-style-type: none"> Follows all instructions Shows kindness, consideration and respect Listens carefully Understands views of others 	<ul style="list-style-type: none"> Requires supervision to ensure instructions are followed May distract others May be off task Struggles to understand the views of others 	<ul style="list-style-type: none"> Does not listen Distracts others Disrupts the classroom or the school environment

Progress and Motivations

Record your progress and motivation levels below so you and your parents can track your progress. If there is a problem, your Tutor or subject teacher will help you address it.

Previous year's levels

English Reading	English Writing	English	Maths	Science

	1	2	3	4	5	END OF YEAR TARGET	End of GCSE Target
Maths	/	/	/	/	/		
English	/	/	/	/	/		
Science	/	/	/	/	/		
Geography	/	/	/	/	/		
History	/	/	/	/	/		
Spanish	/	/	/	/	/		
French	/	/	/	/	/		
The Arts	/	/	/	/	/		
RMT	/	/	/	/	/		
Food	/	/	/	/	/		
Textiles Graphics	/	/	/	/	/		
Music	/	/	/	/	/		
PE/PE Studies	/	/	/	/	/		
Independent Study	/	/	/	/	/		
Citizenship	/	/	/	/	/		
RE	/	/	/	/	/		
Other	/	/	/	/	/		

Smart Marks

Remember – Smart Marks also contribute to your house total.

We have a system of praise to encourage you to behave in a positive way and all rooms have a Praise Board for use in lessons.

P2 Verbal praise in class

P3 SMART marks awarded for

- achievement
- attainment
- progress
- effort
- exemplary behaviour in and out of lessons

P4 Praise Postcard – worth 5 Smart Marks!

Consequences – Crossing the line

We have a crossing the line approach for any behaviour which prevents or hinders the learning of any student or prevents a teacher teaching as they want to.

1st warning: The member of staff warns the student that continued misbehaviour will result in a consequence. If the student responds offer praise.

2nd warning: The member of staff gives the student a 2nd warning that continued misbehaviour will result in an immediate internal isolation. If the student responds offer praise, if they continue to misbehave then a member of senior staff is contacted via reception to remove the student from the class. The student is given the opportunity to reflect on their poor behaviour and the consequences of this with staff, and is then given appropriate work to complete. The isolation lasts for one day (or equivalent). Parents are immediately contacted. Following the isolation, the student is put on tutor report for two weeks to prevent any reoccurrence.

Homework club

After school detentions are now homework clubs. They run on Tuesdays and Thursdays from 3 – 4 and are an opportunity for students to complete homework tasks with staff help. TAs also attend where possible.

PTA

We have an active PTA which meets and endeavours to plan one activity per term. All the money raised by these activities is spent on you – please ask your parents to contact Reception if they would like to know what is happening or would like to help in any capacity. It is all very friendly and informal and the meetings are kept short as we know everyone has lots of other commitments. The PTA provide an iPod touch, or equivalent, every year to the student with the most Smart Marks.



Punctuality

On time to all lessons with the right equipment and in the right frame of mind to enable you to learn

School begins with **Registration at 8.40 am**. Please make sure that you are there on time. Move quickly from one class to another, without wasting time.

If you arrive late for school, you must:

- Bring a note and
- Report to Reception and
- Explain to your class teacher why you are late.

You may be asked to make up for lost time after school.

Attendance

You must attend school every day and we monitor this very closely. If you do not attend school, it will affect your opportunities in the future. We have to mention attendance on ROAs and references for college or employment.

If you are ill, your parent or carer must contact the school by 8.40 that morning please, to explain the reason. The school will contact you by phone or a member of staff may call round if we do not know where you are or the Police if you have not been seen for a while.

On your return to school after absence, you must bring a note to explain why you were not at school and give it to your Tutor.

We have different rewards for good attendance which you can earn both for yourself, your house and your form.

You must never leave the school premises without permission

Term Dates for School 2016 – 2017

Inset days: Monday 4th and Tuesday 5th September
Autumn Term: Wednesday 6th September to Wednesday 20th December
Half Term: Monday 23rd October to Friday 27th October
Spring Term: Thursday 4th January to Thursday 29th March
Half term: Monday 12th February to Friday 16th February
Inset Day: Monday 16th April
Summer Term: Tuesday 17th April to Friday 20th July
Bank Holiday: Monday 7th May
Half Term: Monday 28th May to Friday 1st June

Holidays, Appointments, Illness

Holidays

The Education (Student Registration) (England) **Regulations 2006** were changed as from Sept 2013. These regulations are about a child's absence from school during term time. Headteachers **can no longer** approve term time absence, except in exceptional circumstances. The decision about an exceptional circumstance is up to the Headteacher but would include for example bereavement and legal matters. It would not normally be given for family holidays.

So, any request for a planned term time leave of absence must be submitted in writing to the Headteacher explaining the exceptional circumstance and why the leave of absence is required. If you have children in more than one school then each Headteacher must receive a copy of the letter and you must tell us which school(s) each of your children attends.

Medical appointments

Parents are asked to make appointments for you with doctors, dentists, etc., outside school hours, whenever possible. When it is necessary to leave school during the day for such an appointment, you must bring a note and your appointment card to Reception or get your parents to write in your planner. Before leaving school, you must sign out at Reception and then sign back in when you return.

Illness in school

If you feel ill during the school day you should report to Mrs Tallontire, Mr Green, Mr Hailwood or Miss Cross. All are trained in First Aid. Both are trained in First Aid. If necessary, your family will be contacted by school to arrange for you to be collected and taken home, or to receive further treatment. **For this reason, it is vital that your emergency contact is known to the school – if it changes you must let us know.** **Do not use your mobile to contact home, or leave without permission.**

We do not usually dispense any medications for bad heads etc. If you need to take medication during the school day your parent/carer must complete a medication permission form which can be requested from Reception.



PEOPLE WHO CAN HELP ME:

Name of Person	Who they are / What they do
	Your Form Tutor
	Head of House
	Peer Mentor
	School Council Rep
	Inspira Careers Officer
	First Aider

SEAL – Social and Emotional Aspects of Learning

You will learn better if you are happy in school. During your time with us you will further develop the following skills, which will make it easier for you to get on with other people and be successful.

- **Self Awareness**
Knowing myself
Understanding my feelings
- **Managing my feelings**
Managing my expression of my emotions
Changing uncomfortable feelings
Increasing pleasant feelings
- **Motivation**
Working towards goals
Persistence, resilience and optimism
Evaluation and review
- **Empathy**
Understanding the thoughts and feelings of others
Valuing and supporting others
- **Social Skills**
Building and maintaining relationships
Belonging to groups
Solving problems, including interpersonal ones

Stop the Bullies

Bullying is wrong

Nobody has the right to hurt other people by hitting them, kicking them, calling them names, spreading rumours about them, sending abusive texts or emails or by doing anything else which is intended to upset or hurt them.

We do not tolerate bullying at all – if you feel you are being bullied:

- ✓ Speak to your Tutor
- ✓ Speak to a Peer Mentor
- ✓ Speak to a friend
- ✓ Speak to Mr Harris
- ✓ Talk to your parents
- ✓ Talk to someone you can trust
- ✓ For cyberbullying - abuse by text or internet use this button



DO SOMETHING ABOUT IT

What not to do

- ✗ Don't try to deal with the problem on your own
- ✗ Don't hit back
- ✗ Always tell the truth about what has happened even if a bit of what you did was wrong
- ✗ Don't hide what is happening from the adults you trust. Keeping things secret is the bullies' biggest weapon against you. That is why they go to so much trouble to try to stop you telling!

We now have an email address for you to use if you have anything worrying you about school or friends. Mr Harris is the only member of staff who has access to this and he will get back in touch with you. Please remember that there are some things he cannot keep confidential!

staysafe@solway.cumbria.sch.uk

Please use it if you need help!



Dining Room

Breakfast - 8.00 – 8.30

Toast, bacon sandwiches, hot drinks

Break

Toast, homemade soup, bacon sandwiches, hot drinks

Lunch

see some of the selection offered below.

If you want something particular, ask Mrs Hoodless who will try and help you.

We pride ourselves on offering good quality and home made products. We believe you are what you eat. Because of this **we do not allow any sweets, gum, crisps, chocolate or any fizzy/high energy drinks in school.**

Chicken Tikka/Korma & Rice

Chicken Pie, Potatoes & Vegetables

Fish & Oven Chilli

Sweet 'n' Sour & Rice

Pizza

Shepherd's Pie & Vegetables

Moussaka & Vegetables

Chinese Beef and rice

Roast Dinner

Pasta with cauliflower, broccoli in cheese sauce

Soup and rolls

Quiche

Jacket Potatoes, cheese & beans

Salads - Cheese/Ham/Tuna

Sandwiches, Baguettes & Wraps

Paninis

Cakes

Rice Pudding/Semolina

Fruit

Yoghurt

Drinks including milk, juice, water

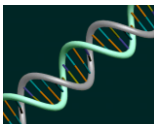
Cheese and biscuits



We use seasonal, local produce when available.

Our House System

We started our House system a few years ago and we decided that as we were then a technology college, we would choose inspirational people to name them after.



Rosalind Franklin

Scientist

Born: 25 July 1920
Died: 16 April 1958 (ovarian cancer)
Birthplace: London, England

Rosalind Franklin's X-ray studies of molecules played a crucial role in the 1953 discovery of the structure of DNA; the blue print of life.



John Dalton (6 September 1766 – 27 July 1844)



An English chemist, meteorologist and physicist. He is best known for his pioneering work in the development of modern atomic theory, and his research into colour blindness (sometimes referred to as Daltonism, in his honour).

Sir Isaac Newton (1642-1727)
mathematician and physicist

One of the foremost scientific intellects of all time, he entered Cambridge University in 1661; he was elected a Fellow of Trinity College in 1667, and Lucasian Professor of Mathematics in 1669. During two to three years of intense mental effort he prepared *Mathematical Principles of Natural Philosophy* commonly known as the *Principia*, although this was not published until 1687.



Helen Sharman

1991: Sharman becomes first Briton in space

Dr Sharman, aged 27, a former chemist for the Mars chocolate company, had won her place in space in 1989 after answering an advertisement she heard on the car radio - "Astronaut wanted. No experience necessary."

She was eventually selected from over 13,000 applicants to be the British member of the Russian scientific space mission Project Juno.



Each house has a Head of House and then Form Tutors – and we have a system of vertical tutor groups for years 7 – 10 where you will spend registration time with people in your house. Each tutor group will also have trained Peer Mentors who can help you at school with any issues you may have or answering any questions you want answered. Yr 11 are in their own registration groups.

We have inter-house competitions – some sporting, some academic and some creative. Sports Day and Olympic Week are also competed for in houses.

Acceptable Use Policy

This is important and relates to the use of technology in school that belongs to school and that you bring into school.

- All users to act responsibly and show consideration to others
- All phones must be switched off during lessons
- The use of social networking sites is not allowed in school
- When using social networking sites out of school time we expect you to use it responsibly and not use foul language, name call or bully others as this is often brought into school and distracts us all from teaching and learning – all of the above are criminal offences!
- We take cyberbullying seriously, don't do it! Whatever you post can never be deleted. Use it responsibly
- All school equipment to be treated as intended and any faults to be reported to the class teacher
- Passwords to be kept secure and never shared
- The school email system to be used as intended; no swearing, no bullying, no name calling
- Staff are not to be approached on social networking sites

Home School Agreement

Staff

The quality of learning, teaching and behaviour in school are inseparable issues and are the responsibility of all staff.

Staff therefore, have the responsibility to

- set an example of respectful behaviour and encouraging good behaviour
- create a positive working environment
- plan interesting and stimulating lessons and learning activities to meet the needs of individual students.
- organise, structure and support students in the completion of homework tasks particularly at KS4
- encourage students' achievements for example by rewarding students fairly using verbal praise, the school system of smart marks, the praise board, praise postcards, class certificates, etc
- carry out regular assessments and monitor the work of students
- provide a written report of individual student progress once a year in addition to regular progress checks providing levels or grades and motivation scores
- involve parents with any concerns of attendance and use of inappropriate language or behaviour
- respond quickly and positively to parental and students' concerns
- meet with parents to discuss achievements and issues
- work with parents to resolve difficulties where they arise
- keep parents informed using the student planner, letters, school's facebook page, curriculum booklets, website and local press

Parents have the responsibility to

- support their child by ensuring that they have the proper equipment and uniform
- see that their child attends school each day on time and avoids any absences in the term including term time holidays
- support their child in the completion of homework and other opportunities for home learning
- let the school know about any concerns or problems that might affect their child's work or behaviour
- work with the school to devise and implement a plan to resolve difficulties
- be actively and positively involved in supporting their child's learning and individual needs e.g. by attending parents evenings etc
- support the school's agreed and published policies

Signed: _____ (Parent/Carer) Date: _____

Students will:

- respect and support the learning of others
- be aware of the results of poor behaviour on their own learning and that of others
- consider the feelings of others
- respect other students' space and privacy outside the classroom
- ask for help if there are any problems
- complete class work and homework to the best of their ability and on time
- attend school regularly
- be on time for lessons and school
- bring the equipment needed every day
- wear the appropriate uniform and follow the school's dress code
- be prepared for learning
- accept and support the school's Crossing the Line and rewards system

Signed: _____ (Student's Name) Date: _____

Checked by Tutor

Signed _____ Date: _____

THIS IS ALL ABOUT WORKING
TOGETHER

Notes