

## GREEN PEN MARKING CODE

All work to have a title and the date. Both should be underlined with a ruler.


**SP** = spelling (write in correct spelling of the word)

**GR** = grammatical error (write in correct grammatical form. e.g. `were` not `was`)

**P** = punctuation. Write in missing punctuation.

**C** = missing/incorrect capital letter.

**//** = new paragraph.

 = the meaning is not clear.

**V** = attempt another word or a word is missing.

**T** = incorrect tense.

### Example

**Sp** – horizon **Gr** – should have not of

The sun was setting over the *hurizun*. It should *of* been a

*happy night but I was feeling miserable as the sky*

**P. C**

*darkened. I felt cold and alone nothing seemed going right.*

*// Then suddenly there was a bang. The world turned dark*

**V**

*and I could tell something *bad* was going to happen.*

All written work should be **green penned** before you hand it in. This applies to word processed work as well as hand written work. Use the symbols above. Your teachers will use the same symbols. It is your responsibility to make the corrections suggested.